



HEADQUARTERS  
COMBINED JOINT TASK FORCE SEVEN  
BAGHDAD, IRAQ  
APO AE 09302-1400

Policy Memorandum #10

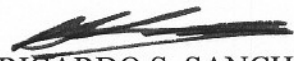
CJTF-7 CG

20 February 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Inspector General Procedures and Other Means of Redress

1. Anyone may submit a complaint, allegation, or request for information or assistance to any CJTF-7 Inspector General (IG). When practical, service members and civilian government employees will be afforded the opportunity to present complaints, allegations, or requests for assistance in person to an IG. An Inspector General Action Request (IGAR) may be received via any means and may be received from any source regarding any matter of concern for which IG action is requested. Service specific IGARs will be transmitted through IG channels to the appropriate service IG. In many cases, it is essential to protect the confidentiality of the complainant. The IG insures the confidentiality of the complainant is protected to the best of their ability.
2. The IG will encourage the service members or civilian government employee to first discuss complaints, allegations, or a request for assistance with their commander, chain of command, or supervisor. If a complainant does not wish to do so, the IG will accept the IGAR unless specific redress procedures are available.
3. Service members must first seek the prescribed redress procedures before an IG can provide assistance. Once the service member has used the available redress procedures, IG action is limited to a review of the situation to determine if the service member was afforded the due process provided by law or regulation.
4. Droit Et Avant, Go Forth And Be Correct.

  
RICARDO S. SANCHEZ  
Lieutenant General, USA  
Commanding

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